

ALBION FIRE DISTRICT, INC.

BOARD OF FIRE COMMISSIONERS

MONTHLY MEETING MINUTES

May 10, 2016

PRESENT: Commissioner Michael Allen Commissioner Michael Napolitano

Commissioner Daniel Adamski Commissioner Sharon Remillard

Commissioner Anthony Leone Chief Richard Andrews

Deputy Chief Valentine Attorney Louis DeSimone

Treasurer Raymond Neves Tax Collector David Almond

CALL TO ORDER: Meeting called to order at 7:00 pm by Chairman Michael Allen

APPROVAL OF MINUTES: Approval of the Minutes of the April 12, 2016 Meeting made by a Motion by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 5-0

APPROVAL OF BILLS: There being no questions on this month' s bills, Commissioner Napolitano made a Motion to approve the bills for payment, seconded by Commissioner Remillard. Motion passed 5-0.

TAX COLLECTOR'S REPORT: Collections for period 4/13/2016 to

5/10/2016 \$176,651.19 Collections for period 11/01/2015 to 5/10/2016 \$1,005,578.97. The Tax Collector advised that the Tax Sale Notices have been mailed. Motion to accept the Tax Collector's Report made by Commissioner Adamski, seconded by Commissioner Napolitano. Motion passed 5-0.

TREASURER'S REPORT: The Treasurer's Report for the month ended April 30, 2016 indicated a Balance of Accounts of \$567,154.54 and a Register Balance of \$559,757.92. Also provided was a Profit & Loss Budget vs. Actual Reports for year-to-date April 30, 2016, which was reviewed by the Commissioners. The Treasurer advised that all accounts are within acceptable limits for the six-month period.

A letter was received from Citizens Bank advising that we have been removed from "Waived" Status on bank fees and a new list of monthly fees will go into effect on June 1, 2016 unless we advise them that we dispute these new charges. The Clerk will write a letter formally objecting to this fee status change. A meeting was held with the Senior Vice President of the Government Banking Division and she is to present a revised proposal to us. The Commissioners also requested that we meet with Navigant and Coastway to see what they can offer.

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Commissioner Napolitano made a Motion to accept the Treasurer's

Report, seconded by Commissioner Remillard. Motion passed 5-0.

CHIEF'S REPORT: Chief Andrews presented his report for the Month of April during which the department responded to 105 incidents with 82 in Albion and 23 Mutual Aid. The Chief detailed inspections for the month.

The Preliminary Compilation Report for FY2015 was distributed to the Commissioners for their review.

Chief Andrews advised that he met with a representative of a new Payroll Service who submitted a proposal for handling our account. Upon comparison with the present Payroll Service, the Chief recommended that we stay with the present service.

Motion to accept the Chief's Report made by Commissioner Leone, seconded by Commissioner Napolitano. Motion passed 5-0.

UNFINISHED BUSINESS:

Attorney DeSimone advised that he is in discussion with Michael Field of the Attorney General's Office in an attempt to resolve this Complaint.

Attorney DeSimone advised that he has reviewed the entire VFIS policy and will be making a claim for the funds expended within the

next week.

Regarding Unemployment Funds, the matter is still pending.

NEW BUSINESS:

The matter of the RISE audit was discussed but the quotation is too costly and would take far too long to recognize any savings.

**Commissioner Leone made a Motion to refuse the proposal from RISE as recommended by Chief Andrews,
Seconded by Commissioner Napolitano. Motion passed 5-0.**

GOOD AND WELFARE:

Correspondence: None

Public Comment: None

Commissioner Remillard made a Motion to enter into Executive Session under RIGL 42-46-5(a) 1 for discussion of a personnel matter, seconded by Commissioner Adamski. Motion passed 5-0.

Open session closed at 7:24 p.m.

Open session reopened at 7:41 p.m.

No votes were taken during the Executive Session except to approve the Minutes of the Executive Session Meeting of 4/12/2016. Commissioner Leone made a Motion to seal the Minutes of the Executive Session, seconded by Commissioner Remillard. Motion passed 5-0

Commissioner Napolitano made a Motion to close the Open Session at 7:42 p.m., seconded by Commissioner Leone. Motion passed 5-0.

**Lois E. Moore
District Clerk**